



Department of Building Safety
Building Codes
Floodplain Development
Zoning Code

Inspection Scheduling

All inspection requests must be requested by **3:00p** to go on for the following business day. No inspection will be scheduled if any fees are due.

Re-inspection fees are \$75 + State Tax
Residential 1% State tax: total **\$75.75**
Commercial 3% State tax: total **\$77.25**

The department of building safety preferred method for scheduling inspections is via email. Please email inspection requests to the following email address:

Building@co.delaware.oh.us

Please include the following in your email:

Permit number

Project Address

Type of inspection

Requested time (only for pressure tests and footer inspections)

Contact name and phone number

Virtual inspections done by request

When scheduling an inspection for an occupied home, footer or gas pressure test, be aware, that you must verify the requested time by contacting the inspector on their cell phone the morning of the inspection between 7:45 & 8:15.

To cancel an inspection, call the inspector on their cell phone. Do not leave it on the inspection line. Every attempt will be made to get your inspection the day you have requested it.

Do not schedule any inspection until all of the work is completed and ready to be inspected.

Please visit our website after 8am the day of your inspection to verify your inspector and their phone number.

<https://buildingsafety.co.delaware.oh.us/dailyinspections/>