

**PARK SET**

**DELAWARE COUNTY  
APPLICATION FOR MANUFACTURED HOME  
LOCATED IN MANUFACTURED HOME PARK  
9/01/2010**

Date \_\_\_\_\_ Application Number \_\_\_\_\_

Property Address \_\_\_\_\_

Park Name \_\_\_\_\_ Lot # \_\_\_\_\_

City/Village \_\_\_\_\_ Zip \_\_\_\_\_ Township \_\_\_\_\_

Owner Name \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

Current Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_

Phone number for text message notification of inspection results (\_\_\_\_) \_\_\_\_\_ (not mandatory)  
Please specify what phone company you have \_\_\_ AT & T \_\_\_ Nextel \_\_\_ Sprint \_\_\_ T Mobile \_\_\_ Verizon

Description of work to be done \_\_\_\_\_

Unit Dimensions: Length \_\_\_\_\_ Width \_\_\_\_\_ Square Feet \_\_\_\_\_ Number of Bedrooms \_\_\_\_\_

Construction Cost \$ \_\_\_\_\_

List the installer or installers by name and license numbers (use area provided below or attach separate list to application)

**Installer's Name:**

**Installer's OMHC License Number:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Certification: I hereby certify that the proposed work is authorized by the owner of record, and that I have been authorized by the owner to make this application as his authorized agent and agree to conform to the regulations and all applicable codes and laws of the State of Ohio and the County of Delaware.

Signature of Owner/Agent

Print or type name here

Date

Phone: (\_\_\_\_) \_\_\_\_\_

## 1.) Submittal Requirements

- a) Two (2) sets of building plans which must include copies of the floor plan and foundation design details. These may include designs contained in the Ohio Manufactured Homes Commission (OMHC) home manufacturer's standard, or prepared by the manufacturer's Design Approval Primary Inspection Agency (DAPIA), or those prepared by an Ohio registered engineer or architect.
- b) Installation instructions for the manufactured home, tie downs, anchors; plumbing, mechanical, gas, electrical system details, and for any devices or proprietary systems used during the installation or for other equipment or devices installed shall be submitted for approval and made available on the job site at the time of inspection.
- c) If applicable, approval from Ohio Department of Health for Floodplain Set.

## 2.) Fees

<b>Application:</b> \$25 (non-refundable)	<b>Plan Review:</b> \$25 + \$1/100 sq. ft.	<b>Building:</b> \$75 + \$5/100 sq. ft.
<b>Electric:</b> \$40 + \$3/100 sq. ft. \$ 35.00 - Permanent service	<b>OMHC Inspection Seal:</b> \$100.00	

### If applicable also include:

<b>Heating:</b> \$25 + \$2/100 sq. ft. \$25/heating unit \$15/cooling unit	<b>Gas Piping:</b> \$50 + \$10/appliance
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## 3.) Inspection Process

- Footing** Inspection of the footing shall be made after the footing excavations have been excavated to solid ground and any required reinforcing steel has been placed and prior to the placement of concrete.
- Electric Service** Electrical service inspection shall include, but not limited to, system inspections for connections, joining and for work performed on-site during an installation.
- Building Final** Final inspection shall be made after all of the permitted work is completed and prior to occupancy of the unit. OMHC inspection forms for Plumbing Testing and Gas System Testing shall be completed by the contractor who installs the work and provided to the inspector at time of final inspection.

**OCCUPANCY OF A STRUCTURE BEFORE AN OMHC INSPECTION SEAL HAS BEEN PLACED IS NOT PERMITTED PER CHAPTER 4781 AND SECTION 4781-7-01(K) OF THE OHIO REVISED CODE**