



Department of Building Safety  
Building Codes  
Floodplain Development  
Zoning Code

Permit #: \_\_\_\_\_

Date: \_\_\_\_\_

Type of consultation: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Location: \_\_\_\_\_ Lot: \_\_\_\_\_

City/Village: \_\_\_\_\_ Zip: \_\_\_\_\_ Township: \_\_\_\_\_

Owner / Agent: \_\_\_\_\_

Reason for request: (be specific) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**After hours inspections require 48 hours notice**

After hour inspections are \$75.00 per hour, per inspector (2 hour minimum) Building Safety is required to collect on behalf of the Ohio Board of Building Standards an assessment equal to 3% for commercial fees or 1% for residential fees.

**Fees are payable in advance.**

Number of inspectors needed: \_\_\_\_\_ \$ \_\_\_\_\_

Number of hours requested for inspection: \_\_\_\_\_ \$ \_\_\_\_\_

Date and time requested: \_\_\_\_\_

By: Owner/agent \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Owner/agent must call lead inspector on the requested day of inspection to verify requested time for inspection.