

**DELAWARE COUNTY BUILDING SAFETY**  
APPLICATION FOR NON-RESIDENTIAL PLAN APPROVAL AND

2/9/2024

Date \_\_\_\_\_ Permit Number \_\_\_\_\_

Project Name \_\_\_\_\_

Project Address \_\_\_\_\_

Parcel Number \_\_\_\_\_ City/Village \_\_\_\_\_

Zip Code \_\_\_\_\_ Township \_\_\_\_\_

**Do floodplain regulations apply? (circle one)      Yes                  No**

Architect/Designer/Engineer \_\_\_\_\_ Email \_\_\_\_\_

Contractor \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

Site Contact/ Applicant \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

**Use Group** (Proposed)

Circle all that apply

A1 A2 A3 A4 A5 B E F1 F2 H1 H2 H3 H4 H5 I1 I2 I3 I4 M R1 R2 R3 R4 S1 S2 U

**Construction Type** (Proposed)

Circle one

1A 1B 2A 2B 3A 3B 4 5A 5B

**Type of Work**

Circle One

New      Addition      Foundation Only      Alteration      Tenant Finish      Demo      Moving

Temporary Structure      Tent      Other \_\_\_\_\_

**Change of Use**      From \_\_\_\_\_ To \_\_\_\_\_      **Mixed Use**      Circle One      Separated      Non-Separated

**Certificate of Occupancy Requested**      Circle One      Yes      No

**Building Size**

Basement _____ Sq.Ft.	Garage _____ Sq.Ft.	Tent _____ Sq.Ft.
First Floor _____ Sq.Ft.	Patio _____ Sq.Ft.	
Second Floor _____ Sq.Ft.	Mezzanines _____ Sq.Ft.	<b>Total</b> _____ <b>Sq.Ft.</b>
Third Floor _____ Sq.Ft.	Deck(s) _____ Sq.Ft.	<b>Area of Work</b> _____ <b>Sq.Ft.</b>

**Construction Cost** \$ \_\_\_\_\_

**Brief description of work to be done**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Please circle trade below that you are applying for and add any other pertinent information.

**Electric**

Circle all that apply

Permanent Service                      Temporary Service                      Low Voltage                      Alterations

Generator (size and type of fuel)\_\_\_\_\_

Other\_\_\_\_\_

**Mechanical**

Heating System (circle all that apply)                      New                      Replacement

Please indicate the number of units: Furnace\_\_\_\_\_                      Roof Top Units\_\_\_\_\_

Unit Heaters\_\_\_\_\_                      Refrigeration\_\_\_\_\_                      Grease Hood\_\_\_\_\_

Other\_\_\_\_\_

**Fuel Gas**

Circle all that apply

Furnace                      Water Heater                      Pre-Fab Fireplace                      Gas Grill

Other\_\_\_\_\_

**Fire Protection**

Indicate the number of each

Stations\_\_\_\_\_                      Detectors\_\_\_\_\_                      Smoke Detectors\_\_\_\_\_

Heat Detectors\_\_\_\_\_                      Duct Detectors\_\_\_\_\_

Audio/Visual\_\_\_\_\_                      Fire Detectors\_\_\_\_\_

Other\_\_\_\_\_

**Fire Suppression**

GPM\_\_\_\_\_                      Proposed Number of Heads\_\_\_\_\_                      Kitchen Hood\_\_\_\_\_

Hazard Classification (circle all that apply)    Light                      Ordinary 1                      Ordinary 2

Extra 1                      Extra 2

Other\_\_\_\_\_

\*I hereby certify all information provided is correct and that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as the owner's agent and agree to conform to the regulations and all applicable codes and laws of the State of Ohio and Delaware County, including the Department of Building Safety virtual inspection program. \*

**Signature of Owner/Agent**\_\_\_\_\_ **Phone Number** ( \_\_\_\_\_ )\_\_\_\_\_

# Delaware County Building Safety Commercial Inspection Checklist

Please mark each inspection that you will need for your permit.

**\*You may be required to have inspections that are not on this list. There are inspections on this list that you will not be required to have.**

## Structural:

- Above Ceiling
- Demolition
- Final
- Footing
- Footing (Post Hole)
- Footing Piers
- Foundation Wall
- Insulation
- Masonry Fireplace
- Monolithic Foundation Slab
- Occupancy
- Sign
- Slab
- Structural (Framing)

## Fire Protection & Fire Suppression:

- Duct Detectors
- Fire Protection Final
- Fire Protection Rough
- Fire Rated Assembly
- Fire Shutters
- Fire Suppression Final
- Fire Suppression Rough
- Flow Tamper
- Hood

## Electric:

- Final
- Low Voltage
- Permanent Service
- Rough
- Rough & Service
- Rough Ceiling
- Rough Wall
- Sign (Electric to sign)
- Temporary Service
- Trench
- Ufer Ground
- Under Slab
- Pool Bottom Bond
- Pool Light Conduit
- Pool Top Bond

## Mechanical:

- Gas Final
- Gas Rough
- Gas Trench
- HVAC Final
- HVAC Rough (Pre-fab fireplace will be inspected during this inspection.)

Please list any other inspections you may need that are not listed above: \_\_\_\_\_

\_\_\_\_\_

Provide any other significant information in regards to inspections: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_