



Delaware County Residential Board of Building Appeals

The Residential Board of Building Appeals shall have the following powers and perform the following duties:
1. to hear an appeal filed by any person or company adversely affected by a decision of the Building Official in the enforcement of this Code, and to determine whether decision of said Building Official should be reversed, modified or affirmed. An appeal from any decision of the Building Official may be taken within 30 days from the date of the decision from which the appeal is taken by paying a \$200 fee and filing a notice of appeal. 2. To formulate and report to the governing body from time to time, recommendations for action by them upon such amendments to the Code as the public health, safety and the general welfare may require. 3. To hear a variance request from the provisions of this Code. The Board shall determine the request will not be contrary to the public interest, where, owing to special conditions, a literal enforcement of the Code will result in unnecessary hardship.

***OFFICE USE ONLY**

Case No: _____

Fee Paid: _____

Date: _____

Appeal Address: _____

Application/Adjudication No: _____

ITEMS BEING APPEALED

(List items being appealed by correction letter number and/or item number)

RELIEF SOUGHT

VARIANCE- JUSTIFICATION OF “UNNECESSARY HARDSHIP”

APPLICANT

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____

Email: _____

Applicant Signature

Date

OWNER

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____

Email: _____

Owner Signature

Date