



# Delaware County Public Records Fee Schedule

Media Type	Unit	Cost Per Unit
Letter or Legal Sized Paper Copy (Single Side)	Page	\$0.10
Letter or Legal Sized Paper Copy (Double Side)	Two Sided Page	\$0.10
Certified Paper Copy	Page	\$2.10
Microfiche	Imaged Page	\$0.10
Film Duplication	Imaged Page	\$0.10
Film Duplication	Imaged Page	\$0.10
Computer Diskette	3.5" Diskette	\$1.00
Audio Cassette Tape	Tape	\$1.00
Video Cassette Tape	Tape	\$2.50
CD/CD Rom	Disk	\$1.00
Thumb Drive	Thumb Drive	Cost of Thumb Drive
Email Documents	Various Forms	No cost if electronically provided or, if redaction copies are required or copies on other media are requested/required, see cost per unit above
Any Other Media	Various Formats	Actual Cost of Media

In addition to the above, the Board and/or the County will charge the actual costs of postage and mailing supplies when the requesting party requires the public records to be transmitted via the United States Postal Service or any type of priority mail service.

Advance payment is required before any copies are prepared and/or mailed.

*Schedule pursuant to O.R.C. § 149.43 (B)(1) and B)(7)(a)*